

LIST OF DOCUMENTS REQUIRED FOR APPROVAL FOR SANCTION OF INDUSTRIAL BUILDING PLANS

1. Appendix-1
2. Supervision of building work (Appendix-2)
3. Structural stability certificate from the licensed technical personal(Appendix-3)
4. certificate of architect in case of simplified sanction of Industrial plots(Appendix-4)
5. Indemnity bond(in case basement only)On Rs.100/-stamp paper owner signed and notary (Appendix-5)
6. General specification sheet(Appendix-6)
7. Application for drainage of premises in duplicate (Appendix-7)
8. Appendix 8A, 8B, 8C.(if applicable)
9. Photo copy of registration of architect signing the building plan and appendix.
10. Photo copy of certificate of structural engineer (signing Appendix-3,& 8A,B,C)
11. Copy of certificate of town planner (If required.)
12. Affidavit duly notarized regarding Rain water harvesting
13. Affidavit duly notarized regarding tree plantation certificate undertaking.
14. Three copies of drawing (One copy cloth mounted)
15. In case of Pvt.Ltd. or Ltd. Company copy of Board resolution of Person Authority for signing Building plan and relevant documents .
16. Environment Clearancefrom competent Authority(if applicable)
17. Structural Design vetting by IIT or equivalent in case built-up area is more than 5000 sqm or more.

18. OWNERSHIP DOCUMENTS TO BE SUBMITTED BY APPLICANT.

- a) Copy of lease deed
- b) Copy of allotment letter
- c) Copy of lease plan
- d) Copy of possession certificate
- e) Copy of SSI registration
- f) Copy of N.O.C. form Pollution department
- g) Soft copy of drawings (in Auto CAD)
- h) Fire N.O.C.
- i) Explosive NOC (If Applicable).
- j) Labour cess Registration with labour Departments
- k) No dues Certificate from Industrial Department.
- l) Transfer Letter & Transfer Deed (if Applicable).

19. COPY OF FEES CHALAN /CHARGES as per Provision in Building Byelaws

- a) Plan Processing fee
- b) Layout plan fee
- c) Malba charges
- d) Water Connection
- e) Sewer Connection
- f) Drain Connection
- g) Electric & Telephone pipe
- h) Service connection charges(if applicable)
- i) Temporary Structure Fees
- j) Revision fees
- k) Revalidation charges
- l) Rain water Harvesting fees

LIST OF DOCUMENTS REQUIRED FOR COMPLETION OF INDUSTRIAL BUILDING PLAN

1. Time Extension Certificate (in Auto CAD format).
2. Soft Copy of drawings (Checked/working).
3. Fire NOC (for existing Building)
4. Explosive NOC (If Applicable).
5. Appendix 9.
6. Appendix 8a, 8b, 8d (If Applicable).
7. Photo copy of registration of architect.
8. Photo copy of certificate of structural engineer. (signing Appendix- 8A,B,C)
9. Copy of certificate of town planner.
10. Photograph of Building From Front, rear and side set backs
11. Pollution Consent.
12. Copy of Labour cess fees deposited at labour cess Office.
13. No dues certificate from Ind. Dept.
14. Three copies of drawing (One copy cloth mounted) duly signed by owner and Architect. In case of Plot above 20,000 sqm. Layout plan is also to be signed by Townplanner.
15. Environment Clearance from competent Authority (if applicable)

16. CHALAN COPY OF FEES/CHARGES

- a) Completion fee
- b) Malba Charges
- c) Revision fees (If Applicable).
- d) Revised layout fees (If Applicable).
- e) Revalidation charges (If Applicable).
- f) Advance water charges for one year.
- g) Unsanctioned area fees (If Applicable).
- h) Copy of Challan Service Connection Charge already paid.